



**FOR THE
NATIONS DC**

For the Nations DC Job Description: Children's Room Lead (Part Time, 12 - 15 hours)

Job Purpose: As the Children's Room Lead, you will lead a team of 1-2 others workers, and together provide a safe, loving, and enriching experience for the children of our adult students. Your role helps children to flourish, and enables their parents to have focused time to study English and hear the gospel of Jesus Christ. You must view this role as a calling to serve in a ministry of love, mercy, and outreach.

Reports To: Early Childhood Program Lead

FTNDC Work Location, Hours, and Compensation: You will serve at the ministry site in Alexandria (2932 King St, Alexandria, VA 22302).

This is a part-time position, 12 - 15 hours per week.

- The core work hours for this role are: Tuesday, Wednesday, Thursday 8:45 am - 12pm
- There may be additional hours from 8 - 8:45 am or 12 - 1pm on Tuesdays, Wednesdays, and Thursdays to help with setup, material prep, or special events.
- There may be additional hours available on Mondays for setup.

Our ministry year runs late-August to the beginning of June. There may be additional opportunities for work in June and July.

Salary: Hourly rate of \$20-22 per hour, depending on your experience.

Primary Responsibilities

- Help Early Childhood Program Lead with weekly setup of classrooms
- Help Early Childhood Program Lead with material prep for classrooms
- Lead age-appropriate activities that help children become familiar with English
- Help with check-in and check-out of children
- Help manage, coach, and encourage other childcare staff
- Listen to and address parents' concerns, elevate parents' concerns to the Early Childhood lead when appropriate
- Treat all children with care and compassion
- Uphold safety standards
- Help children with toileting/diaper changes as needed
- Help the cleanup of the childcare space, including sanitizing toys and play spaces
- Participate in meetings, trainings, and prayer times

Required Qualifications

- Christian in good standing with his/her local gospel-centered church
- Fully support the mission of FTNDC
- Affirm FTNDC's statement of faith

- Satisfactory background check
- Flexible to changing needs
- Comfortable with working with all age groups the program serves (6 m - 5 yrs)
- High School Diploma or GED
- 2 years of experience working in early childhood programs
- 1 year of experience in a leadership or supervisory role
- Physically able to perform tasks, including sitting on the floor, bending, standing, and moving tables and chairs during weekly setup and clean up of the space
- Must be able to lift children weighing up to 30 lbs regularly
- Enjoy working with children
- Calm, patient, and engaging demeanor
- Teamplayer
- Ability to understand and speak English at an intermediate level
- Child and Infant First Aid/CPR certification - can be obtained once hired

Preferred Qualifications

- Experience in working with nonprofits and/or ministries
- Experience working in mixed-age group classrooms
- Experience working in multicultural communities
- Educational background working in early childhood education

For the Nations DC Mission and Statement of Faith

All FTNDC staff, volunteers, board members, and partner churches must affirm the following mission statement and statement of faith:

Mission: To offer hope and help to immigrant families through quality English instruction while aiding students in cultural navigation and community resource connections. We proclaim the gospel of Jesus Christ as the ultimate hope of healing for the brokenness we all experience.

Statement of Faith: “We believe in one God, the Father, the Almighty, maker of heaven and earth, of all that is, seen and unseen. We believe in one Lord, Jesus Christ, the only Son of God, eternally begotten from the Father, God from God, Light from Light, true God from true God, begotten, not made, of the same substance as the Father. Through him all things were made. For us men and for our salvation he came down from heaven: by the power of the Holy Spirit he was born of the Virgin Mary, and became man. For our sake he was crucified under Pontius Pilate; he suffered, died, and was buried. On the third day he rose again in accordance with the Scriptures; he ascended into heaven and is seated at the right hand of the Father. He will come again in glory to judge the living and the dead, and his kingdom will have no end. We believe in the Holy Spirit, the Lord, the giver of life, who proceeds from the Father. With the Father and the Son he is worshipped and glorified. He has spoken through the Prophets. We believe in one, holy, universal, and apostolic Church. We acknowledge one baptism for the forgiveness of sins. We believe in the resurrection of body, and the life everlasting. Amen.”

How to Apply: Complete this [application](#).