



**FOR THE
NATIONS DC**

For the Nations DC Job Description: Preschool Teacher (Part Time, 18 hours)

Job Purpose: The Preschool teacher is responsible for leading a classroom of children ages 2.5 to 5 years old. The majority of children we serve have little exposure to English in their home environment. The teacher will plan lessons that will help children be exposed to and practice English, and to help the children develop cognitively, socially, emotionally, and physically. This class will run simultaneously with our Adult Daytime English program. Your role helps children to flourish, and enables their parents to have focused time to study English and hear the gospel of Jesus Christ. You must view this role as a calling to serve in a ministry of love, mercy, and outreach.

Reports To: Early Childhood Lead

Work Location, Hours, and Compensation: This position is located at 2932 King St, Alexandria, VA 22302.

This is a part time position. This position is 18 hours per week. This position will run 40 weeks. Our ministry year runs the beginning of August - beginning of June, and may include summer programming in June and early July.

The primary work hours would be a few hours on Mondays for classroom setup, and Tuesday, Wednesday, and Thursday from 8:30am - 12:00pm. The remaining hours are flexible and can be done from home.

Salary: Hourly rate, \$23 - 25 per hour

Primary Responsibilities

- Plans lessons that are developmentally appropriate; and appropriate to young learners with little exposure to English at home
- Serve as the lead teacher for a classroom of 12-18 children, ages 2.5 to 5 years old
- Oversee 1-2 workers or volunteers who will assist in the preschool classroom
- Manage daily and weekly setup and cleanup of the preschool room
- Oversee check in and check out of children
- Keep attendance records
- Make sure classroom environments are safe, clean, and organized, and that safety and hygiene policies are consistently followed
- Inventory and request supplies for preschool area
- Communicate with parents about their child's growth and progress; answer parents questions and concerns

Additional Responsibilities

- Connect students and their families with local/ community resources as needs arise
- Participate in staff meetings, trainings, and prayer times
- Support Early Childhood Lead with interviewing, onboarding, and training of staff and volunteers

Required Qualifications

- Christian in good standing with his/her local gospel-centered church
- Fully support the mission FTNDC
- Affirm FTNDC's statement of faith
- Satisfactory background check
- Associates degree in Early Childhood Education or related field
- Minimum of three years of work experience at an early childhood program
- Excellent communication and interpersonal skills
- Experience leading staff and volunteers in a classroom environment
- Ability to establish supportive relationships with staff and families from diverse backgrounds
- Physically able to perform required job tasks (sit on floor and lift children up to 40 lbs)
- Flexible to changing needs
- Strong administrative, computer, and organizational skills
- Child and Infant First Aid/CPR certification (can be obtained once hired)

Preferred Qualifications

- Bachelor's degree in Early Childhood Education
- Experience working with refugee and immigrant communities
- Experience working with children with limited exposure to English
- Experience working with nonprofits and/or ministries
- Experience working with volunteers
- Experience working in mixed-age group classrooms

For the Nations DC Mission and Statement of Faith

All FTNDC staff, volunteers, board members, and partner churches must affirm the following mission statement and statement of faith:

Mission: To offer hope and help to immigrant families through quality English instruction while aiding students in cultural navigation and community resource connections. We proclaim the gospel of Jesus Christ as the ultimate hope of healing for the brokenness we all experience.

Statement of Faith: "We believe in one God, the Father, the Almighty, maker of heaven and earth, of all that is, seen and unseen. We believe in one Lord, Jesus Christ, the only Son of God, eternally begotten from the Father, God from God, Light from Light, true God from true God, begotten, not made, of the same substance as the Father. Through him all things were made. For us men and for our salvation he came down from heaven: by the power of the Holy Spirit he was born of the Virgin Mary, and became man. For our sake he was crucified under Pontius Pilate; he suffered, died, and was buried. On the third day he rose again in accordance with the Scriptures; he ascended into heaven and is seated at the right hand of the Father. He will come again in glory to judge the living and the dead, and his kingdom will have no end. We believe in the Holy Spirit, the Lord, the giver of life, who proceeds from the Father. With the Father and the Son he is worshipped and glorified. He has spoken through the Prophets. We believe in one, holy, universal, and apostolic Church. We acknowledge one baptism for the forgiveness of sins. We believe in the resurrection of body, and the life everlasting. Amen."

How To Apply: Complete this [application](#) and send your resume to Katheryn Wolfe, katheryn@ftndc.org